



Early Childhood Development Coordinator

Reports to: Program Manager
Location: Stone Town, Zanzibar
Start Date: 30 June 2022

Who we are

D-tree International is a global digital health organization dedicated to ensuring that everyone has access to high-quality primary healthcare in underserved areas. We do this by working with governments to design, build and deploy digital tools for frontline health workers that improve their ability to deliver high-quality, evidence-based care. D-tree **engages** with governments to develop a shared vision for the potential of digital health, **demonstrates** the effectiveness of digital systems to improve health outcomes, and **accompanies** governments to scale these digital systems nationally and institutionalize them within their broader health systems.

Since 2011, D-tree has partnered with the Zanzibar Ministry of Health to implement an innovative digital health program, [Jamii ni Afya](#) ("Community is health") supporting Community Health Volunteers to provide health services within their communities. During these visits, CHVs provide health education and counseling messages on safe motherhood, early childhood development (ECD), child health, nutrition, water, sanitation and hygiene and COVID-19 sensitization and refer clients to seek additional care if needed. This program has consistently demonstrated improved health outcomes, a strengthened community health system, and increased use of data for decision-making. Over time, Jamii ni Afya has grown from a pilot to a national program and has demonstrated how digital technology can transform the quality of a health system. This represents the world's first nationally scaled digital community health program, bringing high quality health services to the doorsteps of all of Zanzibar. The next phase of the program will focus on program sustainability, quality and impact.

Through support from a new grant, D-tree aims to improve Early Childhood Development training for Community Health Volunteers, and coaching and counselling messages being delivered to parents and caregivers. Rapid testing through structured Plan Do Study and Act Cycles will be undertaken to identify the most impactful changes to be adopted.

Who you are

We are seeking an Early Childhood Development Coordinator based in Stone Town, Zanzibar, to **coordinate the implementation of this projects**. We are looking for an individual with a passion in early childhood development or child health with excellent planning abilities. This individual will be working very closely with the Program and M&E Teams in ensuring successful implementation of this fast passed, learning and implementation grant.

What you will do

Specific responsibilities include:

- Lead the coordination of all ECD activities under this new grant
- Develop work plans jointly in discussion with the Programs and M&E teams.
- Schedule routine check in meetings with relevant members of the team to review activity progress, discuss next steps and revisions to work plan.
- Define key roles and responsibilities of the quality improvement team and provide clear guidance on expectations and deliverables.

- Support the coordination and formation of Quality Improvement Teams
- Coordinate meetings to discuss Quality Improvement learnings
- Take meeting minutes, action points and follow up on deliverables of these meetings
- Be responsible for archiving lesson learnt and documentation
- Work with the M&E team to develop template to document lessons learnt
- Summarize findings, write reports and develop presentations of key results
- Support the Programs team to adapt learning to revise training approaches
- Make recommendations on programmatic improvements from learnings
- Map out and coordinate Plan Do Study Act Cycles (PDSA) methodology, sampling and testing plans
- Support PDSA Cycle training
- Document PDSA cycle findings
- Draft progress report and other documentation including support in publication and presentation of finding at key events.

Qualifications

The following attributes are a general overview, but we will consider individuals who do not meet all of the details below if you have the right skillset and attitude.

- Bachelor Degree in Public Health, Social Science, Education, Project Management or Research
- At least 2 years of coordination experience / Project Management expected
- Knowledge of Quality Improvement, qualitative research methods, M&E or research background highly desirable
- Experience or training in early childhood development desirable
- Excellent time management, organizational skills and ability to work independently with minimal supervisions
- Good interpersonal and communication skills
- Excellent writing abilities – samples will be requested
- Proficient in spoken and written English and Kiswahili

Salary Range:

26-40 million Tanzanian Shillings gross annual salary inclusive of all cash compensation.

Note: Starting salaries typically fall in the lower half of the salary range; however, they are ultimately determined by the scope of the position, the candidate's relevant experience, and internal equity.

Application information

To apply for this role please fill in the [google form](#) here. Only applicants who respond to all questions and include their CV as well as a thoughtful, tailored cover letter will be considered.

This position is open to Tanzanian nationals only and Zanzibari candidates are highly encouraged to apply.